



**Oliverda
Allmuça**

DATE OF BIRTH:

27/05/1997

CONTACT

Nationality: Albanian

Gender: Female



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ABOUT ME

I am a journalist with five years experience in online media in Albania. I have been working at one of the oldest websites here, Albeu.com since 2016.

WORK EXPERIENCE

04/2019 – CURRENT – Tirane, Albania

Editor and Media Coordinator

Albeu.com

Responsible for web site content at Albeu.com. This position helps writers on best practices, identify ways to improve the flow of materials, and advise writers on content pieces

Duties:

- Social media manager
- Web site content manager
- News curator
- Deciding what material to publish
- Suggesting titles
- Grammar Check

05/2016 – 04/2019 – Tirane, Albania

Political journalist

Albeu.com

- reading press releases
- researching articles
- establishing and maintaining contacts
- interviewing sources
- **writing**, editing and submitting copy
- attending events
- proofreading
- verifying statements and facts

EDUCATION AND TRAINING

10/2019 – 10/2020 – Tirane, Albania

Master's Degree in Journalism and Communication, Media Management

University of Tirana, Faculty of History and Philology, Department of Journalism and Communication

- Communication
- How to write for PR and Marketing
- Organisational skills
- Media economic understanding
- Marketing models
- Software tools utilised in media productions

Field(s) of study

- Journalism and Communication

10 | Communication of Advertising on online media in Albania | <http://www.fhf.edu.al/>

10/2015 – 10/2018 – Tirane, Albania

Bachelor in Journalism and Communication, Political Journalism

University of Tirana, Faculty of History and Philology, Department of Journalism and Communication

- Good Communication Skills
- Writing
- Reporting
- Production
- Problem-solving and decision making
- Critical thinking

Field(s) of study

- Journalism and Communication

10 | Fake News, Multimedia | <https://www.fhf.edu.al/>

05/05/2021 – 07/05/2021

Media Literacy

Albanian Media Institute

16/03/2021 – 18/04/2021

Ethical and Innovative Election Coverage in Albania, 2021

Albanian Media Council and SR/MDO television in Sweden

10/04/2021 – 12/04/2021

Media and violence against women / girls from the Roma / Egyptian community, LGBTI and those with disabilities

Albanian Foundation for the Rights of Persons with Disabilities

17/12/2020 – 18/12/2020 – Tirane, Albania

Investigative Task Force: Political Trolls in Defamation Campaigns

Embassy of The United States, Young Professionals Network

12/12/2020 – 13/12/2020 – Albania

Tackling Fake News and Disinformation

Balkan Voices/ CFI

01/10/2020 – 29/10/2020 – Tirane, Albania

The ethics in online media news

Albania Media Council

06/2020 – Tirane, Albania

Data Journalism and Visualization

Albanian Media Institute/ EU

24/02/2020 – 26/02/2020 – Pogradec, Albania

Gender equality and EU accession: The role of media in promoting GE and gender sensitive reporting

European Union/ GFA

08/2019 – Tirane, Albania



LANGUAGE SKILLS

MOTHER TONGUE(S): Albanian

OTHER LANGUAGE(S):

English

Listening
B2

Reading
B2

**Spoken
production**
B2

**Spoken
interaction**
B2

Writing
B2

DIGITAL SKILLS

Microsoft Word / Microsoft Office / Microsoft Excel / Microsoft Powerpoint / Social Media / Power Point / Facebook / Skype / Zoom / LinkedIn / Twitter / Instagram / Google Drive / Internet user / Written and Verbal skills / Google Docs / Outlook / Presenting / WhatsApp

Organisational / managerial skills

Analytical skills / Organizational and planning skills / Critical thinking / Team-work oriented / Strategic Planning / Conflict resolution / Research / Decision-making

Other skills

Creativity / Research and analytical skills / Good listener and communicator / Responsibility / Reliability / Detail-Oriented / Excellent writing and verbal communication skills / Motivated / Flexibility / Literature / Empathic listener / curious / Good Communication